

MINUTES
OF
WINDSOR / NORMANDY MASTERS HOA
BOARD MEETING
JULY 12, 2021

Meeting was called to order at 6:07 by Christine Francis, Chair.

In attendance, Gary Babb, Victoria Sciortino, James Hale, Jenell Johnson, Pam Mason and Christine Francis.

1. Christine Francis gave update on the culvert clean out by Breshears Tree and Lawn. She presented an invoice for payment.

MOTION: James made motion to pay Breshears Tree and Lawn \$600.00 as per bid. Jenell seconded.

VOTE: Passed

2. Collection of update dues and assessments - Board reviewed the large unpaid dues and special assessment fees by several Windsor Hills residents. They reviewed options. The board were in complete agreement that this matter is a top priority for the board to insure proper upkeep of the common areas.



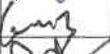

MOTION: James moved that the board direct the secretary to compose a letter to each delinquent account and sent by certified mail. Second by Jenell.

VOTE: Passed

3. Christine gave an update on the tennis courts and her meeting with Pro Courts. The vendor stated that they would not begin any work on the courts until the drainage problem is corrected. She asked the board to assist on this project.

4. By Laws update – Christine will complete the by laws draft and sent to the board members for review so this can be sent to legal and the on to the residents for approval.

Board meeting was adjourned at 7:45 pm.

Approved on <u>7-26</u> 2021	
Cristine Francis, Chair	
Jenell Johnson, Vice Chair	
Gary Babb, Treasurer	
Pam Mason, Secretary	
Victoria Sciortino	
James Hale	